

# Public Document Pack



Chairman and Members of the Executive

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Date: 9 January 2012

cc. All other recipients of the Executive agenda

Dear Councillor

## **EXECUTIVE - 10 JANUARY 2012**

Please find attached the following reports which were marked "to follow" on the agenda for the above meeting:

8. Monthly Corporate Healthcheck - November 2011 (Pages 3 - 26)

Please bring these papers with you to the meeting next Tuesday.

Yours faithfully

Martin Ibrahim  
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Democratic Services  
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**MEETING** : EXECUTIVE  
**VENUE** : COUNCIL CHAMBER, WALLFIELDS, HERTFORD  
**DATE** : TUESDAY 10 JANUARY 2012  
**TIME** : 7.00 PM

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## CAPITAL EXPENDITURE MONITORING 2011/12

SUMMARY	Exp. To 30/11/11								
	2011/12 Original Estimate	Slippage from 2010/11	2011/12 Any other amendments	2011/12 Approved Estimate as @ Oct '11	2011/12 Actual to date	2011/12 Commitment Amount	2011/12 Total to Date	2011/12 Projected Spend	2011/12 Variance between Proj Spend and Approved Estimate
	£	£	£	£	£	£	£	£	£
1. Enhance the quality of life, health and wellbeing of individuals, families and communities, particularly those who are vulnerable	2,144,940	653,620	117,500	2,916,060	1,474,657	163,086	1,637,743	2,879,910	(36,150)
2. Deliver customer focused services by maintaining and developing a well managed and publicly accountable organisation	1,385,550	498,420	241,200	2,125,170	1,632,276	121,663	1,753,939	2,084,610	(40,560)
3. Improve standards of the neighbourhood and environmental management in our towns and villages	2,326,200	(370,410)	(34,050)	1,921,740	505,316	34,025	539,341	1,562,230	(359,510)
4. Safeguard and enhance our unique mix of rural and urban communities, ensuring sustainable, economic and social opportunities including the continuation of effective development control and other measures	380,500	132,100	(165,000)	347,600	14,531	10,918	25,449	340,500	(7,100)
<b>TOTAL</b>	<b>6,237,190</b>	<b>913,730</b>	<b>159,650</b>	<b>7,310,570</b>	<b>3,626,780</b>	<b>329,692</b>	<b>3,956,472</b>	<b>6,867,250</b>	<b>(443,320)</b>
<b>RE-PROFILING POTENTIAL SLIPPAGE (71264/7501)</b>	<b>(750,000)</b>			<b>(750,000)</b>					750,000
	<b>5,487,190</b>	<b>913,730</b>	<b>159,650</b>	<b>6,560,570</b>	<b>3,626,780</b>	<b>329,692</b>	<b>3,956,472</b>	<b>6,867,250</b>	<b>306,680</b>

**CAPITAL MONITORING 2011/12**

Enhance the quality of life, health and wellbeing of individuals, families and communities, particularly those who are vulnerable

Exp. To 30/11/11

Exp Code	2011/12 Approved Schemes	Project Control Officer	2011/12 Original Estimate	Slippage from 2010/11	2011/12 Any other amendments	2011/12 Approved Estimate as @ Oct '11	2011/12 Actual to date	2011/12 Commitment Amount	2011/12 Total to Date	2011/12 Projected Spend	2011/12 Variance between Proj Spend and Approved Estimate	COMMENTS
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72330	Grange Paddocks Pool:- - Resurfacing of Approach Road	S. Whinnett		5,600		5,600	5,745	1,250	6,995	7,000	1,400	Completed
72333	- Renew Valves to Main Pool Filter	S. Whinnett	10,000			10,000	3,400	3,000	6,400	10,000	0	Works commenced
72334	- Replace Windows to Pool Hall	S. Whinnett	30,000			30,000	28,115	480	28,595	30,000	0	80% completed
72328	Hartham Swimming Pool - Re-coating of pools & replacement boom	S. Whinnett		10,800		10,800			0	10,800	0	Remedial works outstanding (contractual issues)
72197	Leventhorpe Swimming Pool - Replace/Upgrade Dosing Equipment	S. Whinnett		15,000		15,000	1,800	1,280	3,080	15,000	0	Specification stage.
72303	- Renew Pool Filters	S. Whinnett		20,000		20,000	20,000		20,000	20,000	0	90% completed
72331	Fanshawe Pool:- - Replace Changing Room Air Handling Plant	S. Whinnett		4,900		4,900	1,724	845	2,569	4,900	0	Works 95% complete
72335	- Replace Main Pool Air Handling Plant	S. Whinnett	30,000			30,000	23,007		23,007	30,000	0	Specification stage
72336	- Replace/Upgrade Dosing Equipment	S. Whinnett			15,000	15,000			0	15,000	0	Dosing equipment broken down.
72332	Ward Freman Swimming Pool:- - Renew Roof Covering to Pool Hall	S. Whinnett	68,740		(19,000)	49,740	43,940	1,650	45,590	49,740	0	Underspend - this has been transferred to 75259.
72586	<b>HERTFORD THEATRE</b> Renew Fire Alarm	S. Whinnett	10,000			10,000			0	10,000	0	Specification Stage.
72587	McMullen Gates Refurbishment	S. Whinnett	35,000			35,000			0	35,000	0	Specification Stage.
72588	Energy Saving Hot Water System	S. Whinnett	20,000			20,000	6,093	2,734	8,827	20,000	0	Order placed for initial works.
72589	Renew Roof Covering	S. Whinnett	90,000		(30,000)	60,000	3,825	425	4,250	60,000	0	Slip £30,000 as works not to start until after the Panto season.
72579	Hertford Theatre - Remodelling & Refurbishment Works	W. O'Neill	56,200	(1,330)	2,600	57,470	25,655	(845)	24,810	57,470	0	Completed.
72576	Hertford Theatre Exhibitions Screens	W. O'Neill	0	2,600	(2,600)	0			0	0	0	This has been added to main works budget (code 72579).
72571	Leisure Development Project	W. O'Neill	0		77,500	77,500	75,487		75,487	77,500	0	Supplementary estimate agreed at 5.7 Exec & 6.7 Council for sub-station work.
72337	Replacement Gym Equipment - Fanshawe	W. O'Neill	0	0	84,000	84,000			0	84,000	0	Report to CMT 15.11.11 & Exec 6.12.11 & agreed.
72578	Drill Hall (Note 5)	W. O'Neill	0	200,000		200,000			0	200,000	0	On target for spend this year.
72439	Capital Grants 2009/10	C. Pullen	0	8,050		8,050	(23)		(23)	0	(8,050)	No outstanding claims. All paid.
72440	Capital Grants 2010/11	C. Pullen	40,000	37,900		77,900	30,281		30,281	77,900	0	12 allocations have been made totalling £61,667. £43393.27 has been paid out to 8 organisations. Additional claim in: £2,404.88 to be paid. Applicants have until 4 Feb 2012 to claim.
72441	Capital Grants 2011/12	C. Pullen	43,000			43,000	5,896		5,896	43,000	0	12 allocations have been made, totalling £62,447. Claim from Bayford Village Hall received and £5,896 paid out. Applicants have until 5 July 2012 to claim. Next deadline is 31 January 2012.
72683	Village Hall Community Challenge	C. Pullen	11,000	11,400		22,400	500		500	22,400	0	Paid out £10K to Hunsdon Village Hall. £500 to Walkern Sports and Social Club. Deadline for 2012 Challenge is 14 January 2012.
72512	Partnership Investment Fund	C. Pullen	26,000	43,600		69,600	36,212		36,212	69,600	0	6 allocations made late in 2010/2011, totalling £42,981. Paid out £28,270 to 4 organisations. Applicants have until 28 Feb 2012 to claim. 3 allocations made in August for 11/12, totalling £15,000 - payment of £612.24 made. Applicants have until August 2012 to claim. Closing date for next funding round is 12 Dec.
72530	Community Planning Grants	W. O'Neill	20,000	19,700		39,700	17,024		17,024	39,700	0	2010/2011 - £19783 was allocated to 11 organisations. To date, £16,993 has been paid - only 2 outstanding claims. 2011/2012 - £5390 has been allocated to 6 organisations with £990 paid out already. Next deadlines are 31 Dec and 31st Mar 2012.
72545	Presdales - Replace Pavilion	W. O'Neill	0	59,100		59,100	4,817		4,817	59,100	0	Retention & defects.

**CAPITAL MONITORING 2011/12**

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72582	LSP Capital Grants	W. O'Neill	0	76,800		76,800	19,050		19,050	76,800	0	£10,000 committed to health partnership.
72602	Private Sector Improvement Grants - Disabled Facilities *	S. Winterburn	560,000	(40,000)	129,500	649,500	424,261		424,261	709,500	60,000	The slippage from Discretionary DFG and DHG of £57,800 and £71,700 respectively are both needed to help meet high demand for mandatory DFG, and to counteract the effect of the £40K overspend shown, which was due to high demand in 2010/11. Commitment and current referral rates have fallen, but are expected to increase again as HCC waiting lists are tackled. Full spend likely.
72605	- Disabled Facilities - Discretionary	S. Winterburn	60,000	57,800	(57,800)	60,000				0	(60,000)	The original estimate of £60K was needed for Discretionary or mandatory DFG depending on demand. The £57,800 slippage is needed for mandatory DFG (as indicated in 2010/11). No spend on DDFG is now anticipated, but full spend of this budget is likely on mandatory grant.
72606	- Decent Home Grants **	S. Winterburn	120,000	71,700	(71,700)	120,000	34,144		34,144	100,000	(20,000)	The DHG budget is less than in previous years to reflect need to reduce capital spend, and to enable sufficient provision and priority for mandatory DFG. Policy being reviewed accordingly. No new DHGs currently being approved due to lack of resource and priority being given to mandatory grant. Spend of £41-£45k is likely at year end. An additional £40K max may be needed for DFG. A further £20k may be needed to respond to emergencies during winter. The remaining £20K is not now needed.
72685	Social Housing Schemes-Calton House & Birch Green, Hertford	S. Drinkwater	700,000			700,000	661,000		661,000	700,000	0	
71201	Capital Salaries	S. Chancellor	25,400			25,400			0	25,400	0	
72504	Provision of Play Equipment	C. Cardoza	50,000			50,000	1,650	46,805	48,455	50,000	0	
72580	Vantorts Sawbridgeworth-Play Area Development Programme	C. Cardoza	0	50,000	30,000	80,000		80,000	80,000	80,000	0	Scheme approved by Members (NKD report July 2011). Currently at tender stage. Spend to be £80,000, £40,000 funded by EHC & £40,000 funded by Sawbridgeworth T.C.
72583	Improvements to Works at Southern Country Park (Note 3)	C. Cardoza	36,000			36,000	24,061	2,455	26,516	26,500	(9,500)	Projected spend is now £26,516. The £9,485 external funding from the Countryside Management Service will now be spent directly by them and the overall value of the project in terms of external funding contributions remains unchanged.
72584	Sacombe Road, Hertford - Play Area Development Programme (Note 2)	C. Cardoza	10,000			10,000			0	10,000	0	Awaiting completion of housing on site by developer.
72585	The Bourne, Ware - Play Area Development Programme	C. Cardoza	40,000		(40,000)	0			0	0	0	External funding bid for an additional £40k through partners Hertfordshire Groundwork Trust was unsuccessful. Currently looking at alternative funding sources to supplement Council's contribution. Scheme currently being reviewed and will slip to 2012
71266	Capital Salaries	S. Chancellor	53,600			53,600			0	53,600	0	
<b>TOTAL</b>			<b>2,144,940</b>	<b>653,620</b>	<b>117,500</b>	<b>2,916,060</b>	<b>1,474,657</b>	<b>163,086</b>	<b>1,637,743</b>	<b>2,879,910</b>	<b>(36,150)</b>	

Expenditure on Joint Use Pools 40% funding sought from HCC/schools as appropriate.

\* Government funding of £228,000 in 11/12

\*\* Assumed Government funding of £25,000 in 11/12

Note 2. Refers to the minimum sum needed to bring the site up to standard. Will be used to bid for external funding to raise standards at the site.

Note 3. Externally funded - £46,000 BIFFA, £9,000 Env Agency, £10,000 Countryside Management Services. £10k EHC.

Note 5. Release of funding is contingent upon agreeing a full repairing lease with the occupier

**CAPITAL MONITORING 2011/12**

**Deliver customer focused services by maintaining and developing a well managed and publicly accountable organisation**

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			£	£	£	£	£	£	£	£	£	
71342	PC Upgrades	D. Frewin	0			0	(205)	205	0	0	0	
71370	Development Control EDM	P. Bowler	0	4,500		4,500			0	4,500	0	
71374	Network, Servers & Storage Upgrade	D. Frewin	30,000	(400)		29,600	14,111	17,657	31,768	31,800	2,200	
71376	Home & Mobile Working	D. Frewin	0	750		750			0	750	0	
71377	BACS	P. Bowler	0	2,500		2,500			0	2,500	0	
71378	Business Continuity	D. Frewin	30,000		27,500	57,500	46,399		46,399	57,500	0	£27,500 transferred from EDM (£20k for SAN & £7.5k for Back Up Solution). Agreed at ITSG 15.9.11.
71379	Authentication	P. Bowler	31,000		(31,000)	0			0	0	0	To slip into 2012/13. Agreed at ITSG 27.10.11
71388	GIS	P. Bowler	0	5,470		5,470			0	5,470	0	To be used for Map info on Citrix
71389	Small Systems	P. Bowler	0			0	(2,400)		(2,400)	(2,400)	(2,400)	Old year order cancelled.
71395	EDM - Corporate	P. Bowler	52,700	2,870	(45,500)	10,070			0	10,070	0	£27,500 transferred to Business Continuity (£20k for SAN & £7.5k for Back Up Solution). Agreed at ITSG 15.9.11. £10k is for 2 scanners, balance to slip into 2012/13. Agreed at ITSG 27.10.11
71396	Enhancement of Telephony System	P. Bowler	0	3,400	(3,400)	0			0	0	0	Transferred to 71413 (agreed at ITSG 24.11.11)
71402	Council Chamber Enhancements	E. Freeman	0			0	(500)	500	0	0	0	
71405	Financial Management System	S. Chancellor	0		30,000	30,000	30,000		30,000	30,000	0	£30k b/fwd from 2012/13. Presented to Council 28.9.11
71408	Revenues & Benefits System	S. Tarran	43,000			43,000	30,000		30,000	43,000	0	
71409	Locata	P. Bowler	37,700			37,700			0	37,700	0	
71412	Renewal of Cabling - Wallfields	D. Frewin	0	65,480	10,000	75,480			0	75,480	0	£10,000 has been transferred from 71414, hardware Funding as further works have been identified.
71413	New Telephone System	P. Bowler	100,000	(14,700)	203,400	288,700	261,964	2,006	263,970	267,340	(21,360)	Completed. £20k transferred from 12/13 Financial Management System & £30,000 from Applications 2011/12. Agreed at ITSG 27.10.11. £3,400 transferred from 71396 (agreed at ITSG 24.11.11)
71417	Voice Recognition Equipment	N. Sloper	0		38,900	38,900		38,925	38,925	38,900	0	Supplementary was sought for this item. Went through October health check.
71414	Hardware Funding	D. Frewin	120,650	2,750	25,000	148,400	100,008	37,570	137,578	148,400	0	£10,000 has been transferred to 71412, Renewal of Cabling as further works have been identified. £20k b/fwd from 2012/13 (agreed at ITSG 15.9.11). £15,000 transferred from 71415 (agreed at ITSG 24.11.11)
71415	Applications	D. Frewin	72,000	5,700	(45,000)	32,700	1,000	20,150	21,150	32,700	0	See 71413. Agreed at ITSG 27.10.11. £15,000 budget transferred to 71414 (agreed at ITSG 24.11.11).
71416	Merging systems - Licensing & Env Health	B. Simmonds	15,000			15,000			0	15,000	0	
71362	Capital Salaries	P. Bowler	107,000			107,000			0	107,000	0	
71234	Wallfields Refurbishment	S. Whinnett/ M. Shrosbree	722,500	386,400	44,100	1,153,000	1,138,327	3,698	1,142,025	1,153,000	0	
71261	Wallfields - Barriers for Visitor Parking	S. Whinnett		20,000		20,000	2,154		2,154	5,000	(15,000)	Pay and Display scheme now being introduced instead of barriers.
71265	Wallfields - Disabled Persons Lift Replacem	S. Whinnett		14,700		14,700	10,666		10,666	10,700	(4,000)	Completed. Saving achieved
71203	Replacement of Chairs & Desks	R. Crow	10,000	200		10,200	752	952	1,704	10,200	0	There are a number of areas where additional furniture may be required to address, covering a range of items that fell outside of the C3W refurbishment Programme and issues raised as part of the global work station assessments. There is also an increased number of requests from Peter Dickinson for specialist chair, which are 4 to 5 times more expensive than our standard chairs.

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**CAPITAL MONITORING 2011/12**

Deliver customer focused services by maintaining and developing a well managed and publicly accountable organisation

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			£	£	£	£	£	£	£	£	£		
71251	Automated Telling Machines (ATM's) at Hertford & B/S	N. Sloper	14,000	(1,200)	(12,800)	0			0	0	0	Will slip due to unavailability of IT resources.	
<b>TOTAL</b>			<b>1,385,550</b>	<b>498,420</b>	<b>241,200</b>	<b>2,125,170</b>	<b>1,632,276</b>	<b>121,663</b>	<b>1,753,939</b>	<b>2,084,610</b>	<b>(40,560)</b>		

**CAPITAL MONITORING 2011/12**

Improve standards of the neighbourhood and environmental management in our towns and villages

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			£	£	£	£	£	£	£	£	£		
75144	Communal Bin Development	C. Cardoza	0	530		530	511		511	530	0		
75145	Standardise Litter Bins	C. Cardoza	5,000	130		5,130		2,747	2,747	5,130	0		
75152	Commercial Waste	C. Cardoza	33,500			33,500	16,496	3,134	19,630	33,500	0		
75164	Plastic bottle sorting/bailing equipment	C. Cardoza	95,800			95,800			0	0	(95,800)	Scheme no longer proceeding due to the volatility of market prices for recycled materials in the current economic climate which increases the risk that investing in sorting equipment may not be financially viable.	
75165	Wheeled Bin & Recycling Box Replacement Programme	C. Cardoza	81,700	11,300		93,000	78,228	3,088	81,316	93,700	700	Small overspend to avoid a surcharge on a part load. Negative slippage will apply.	
75167	Provision for containers - ARC for Communal Properties	C. Cardoza	30,000			30,000			0	5,000	(25,000)	Provision of organic bins to communal properties will not now proceed due to prohibitive revenue costs. A reduced scheme is being considered to provide organic waste services to "difficult access" properties." Revised expenditure £5k.	
75168	Energy Efficiency & Carbon Reduction Measures (Note 1)	C. Cardoza	45,000			45,000			0	45,000	0		
75169	Recycling Boxes for Mixed Plastics	C. Cardoza	40,000			40,000	7,966	2,224	10,190	10,200	(29,800)	Demand for additional boxes much lower than planned.	
72593	Procurement of a Land Rover	C. Cardoza	19,000			19,000	18,924		18,924	18,900	(100)	Project complete	
75161	Energy Efficiency Initiatives	M. Shrosbree	0	40,000		40,000			0	40,000	0	Implementation being managed by the Facilities Management Service. Integrated with C3W works at Wallfields.	
<b>CAR PARKS</b>													
75223	Bircherley Green Concrete Repairs Work	S. Whinnett		2,900	(2,900)	0			0	0	0	This has been added to main works budget (code 75240).	
75240	Bircherley Green MSCP - Major Refurb. & Repairs	S. Whinnett	600,000		(62,100)	537,900	39,256	2,951	42,207	537,900	0	M. Shrosbree dealing with works required under landlord's repair notice Underspend forecast. £40,000 has already been transferred to Gascoyne Way to fund further works to lifts highlighted in recent insurance report (Ph 1). Further £25,000 needed for Ph 2.	
75242	Bircherley Green MSCP - Upgrade Lift Cars	S. Whinnett	25,000			25,000	17,104	7,655	24,759	25,400	400	Works in progress	
75241	Gascoyne Way MSCP - Major Refurb. & Repairs	S. Whinnett		24,500	65,000	89,500	2,604		2,604	89,500	0	Retention and remaining fees to be paid. Further works required to lifts to comply with recent insurance inspection. See comments on 75240 (Bircherley Green).	
75256	Rye Street Car Park North Refurbishment	S. Whinnett		24,700	(18,000)	6,700	5,106	1,595	6,701	6,700	0	Completed.	
75237	Buntingford Car Park - Imp. To Surface Water Drainage	S. Whinnett		10,000		10,000			0	10,000	0	Specification Stage	
75262	Link Road - Lighting	S. Whinnett	7,500			7,500	7,265		7,265	7,270	(230)	Works complete	
75263	Apton Road - Resurfacing & Lining	S. Whinnett	30,000		20,000	50,000	2,485		2,485	50,000	0	£53,050 to slip into 2012/13 due to unforeseen knotweed problems. Works to start after Xmas & is weather dependant.	
75258	Grange Paddocks Overspill Refurbishment	S. Whinnett	190,000	17,200	18,000	225,200	197,265	6,200	203,465	225,200	0	Works in progress.	
75259	Grange Paddocks New Pedestrian Bridge	S. Whinnett	50,000		19,000	69,000	3,129	3,500	6,629	69,000	0	Works in progress. Due to unforeseen ground conditions, £19,000 has been transferred from 72332.	
71267	Upgrade Pedestrian Route Grange Paddocks to Causeway	S. Whinnett	100,000			100,000	13,378		13,378	100,000	0	Works in progress.	
72590	Vantorts Open Space - Resurface Footpaths	S. Whinnett	10,000			10,000	7,770		7,770	10,000	0	90% Completed	
75260	Purchase & Resurfacing of Apton Road Car Park	N. Sloper	650,000	(576,950)	(73,050)	0			0	0	0	The capital balance has been transferred to the capital funding within property for the resurfacing/refurbishment of the car park.	
75261	Purchase of Baldock Street Car Park	N. Sloper	120,000	(120,200)		(200)			0	0	200		



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			2011/12 Original Estimate	Slippage from 2010/11	2011/12 Any other amendments	2011/12 Approved Estimate as @ Oct '11	2011/12 Actual to date	2011/12 Commitment Amount	2011/12 Total to Date	2011/12 Projected Spend	2011/12 Variance between Proj Spend and Approved Estimate	
			£	£	£	£	£	£	£	£	£	
75264	Hartham Leisure Car Park (Note 4)	N. Sloper	11,000			11,000			0	0	(11,000)	After checking that the project to establish car parking controls at Hartham as per the PID that secured £11,000 of capital funding will no longer be progressed. Following discussions with the Leisure Contractor an alternative project, paid for by the contractor is to be progressed.
75257	Changes to signs re charging Sundays & Bank Holidays	N. Sloper	3,000			3,000			0	0	(3,000)	Member decision not to implement charges.
75265	Grange Paddocks Project - 8 new P & D machines	N. Sloper	0			0			0	0	0	Budget had been b/fwd from 2012/13 to enable the purchase of machines in late 2011, with the introduction of charges from April 2012. However a member decision has moved implementation until Summer 2012.
75266	Grange Paddocks Project - purchase of tariff boards/signs	N. Sloper	0			0			0	0	0	Budget had been b/fwd from 2012/13 to enable the purchase of machines in late 2011, with the introduction of charges from April 2012. However a member decision has moved implementation until Summer 2012.
72572	What's On' signage in Bishop's Stortford	W. O'Neill	0	15,000		15,000	2,189		2,189	6,000	(9,000)	Saving achieved.
74102	Historic Building Grants	K. Steptoe	56,200	(4,400)		51,800	19,289		19,289	51,800	0	
72604	Energy Grants	S. Winterburn	20,000			20,000			0	0	(20,000)	No spend at present. Exit strategy for HEEP scheme drawn up, and long term options being explored. Approx £20K residual HEEP funds still available for loft and cavity wall insulation in East Herts, also energy suppliers are currently offering good deals for insulation, so this year's budget is not required. Should boilers be required to address serious risk for priority group there is sufficient provision within DHG budget.
74106	Heart of B/S - Market Improvement Scheme (Note 6)	W. O'Neill	0	50,300		50,300	2,281	272	2,553	50,300	0	Projects complete, within budget. Final account to be reconciled.
74107	Heart of B/S - Riverside Improvement Scheme (Note 7)	W. O'Neill	0	68,380		68,380	33,827		33,827	33,800	(34,580)	All costs of this project have been funded from either external contributions or from TCE budget.
72592	New Stall Covers for Hertford & Ware Markets	T. Andrews	3,500			3,500			0	3,500	0	
74105	Town Centre Environmental Enhancements	P. Pullin	100,000	66,200		166,200	30,243	659	30,902	33,900	(132,300)	No substantial priority projects identified with spend profiles in this financial year. Still have £3,000 to spend on a project in Ware - Mosaics by the riverside which has already been agreed by the Executive.
<b>TOTAL</b>			<b>2,326,200</b>	<b>(370,410)</b>	<b>(34,050)</b>	<b>1,921,740</b>	<b>505,316</b>	<b>34,025</b>	<b>539,341</b>	<b>1,562,230</b>	<b>(359,510)</b>	

Note 1. Relates to provision for energy efficiency measures following C3W. This is subject to bids for grant funding.

Note 4. SLM have agreed to fund all capital &amp; revenue elements of this project

Note 6. Fully funded from Town Centre Enhancement budget (£25k) &amp; PRG £75k).

Note 7. Fully funded from Town Centre Enhancement budget (£25k), S106 (£51,300), British Waterways (£20k) &amp; PRG £60k).

**CAPITAL MONITORING 2011/12**

Safeguard and enhance our unique mix of rural and urban communities, ensuring sustainable, economic and social opportunities including the continuation of effective development control and other measures

Exp Code	2011/12 Approved Schemes	Project Control Officer	Exp. To 30/11/11								2011/12 Variance between Proj Spend and Approved Estimate £	COMMENTS
			2011/12 Original Estimate	Slippage from 2010/11	2011/12 Any other amendments	2011/12 Approved Estimate as @ Oct '11	2011/12 Actual to date	2011/12 Commitment Amount	2011/12 Total to Date	2011/12 Projected Spend		
			£	£	£	£	£	£	£	£		
71262	Elizabeth Road Shops - Renew Water Main	S. Whinnett		15,000		15,000	1,302	6,300	7,602	15,000	0	Works commenced
75160	River & Watercourse Structures	G. Field	65,500	(7,500)		58,000	12,349	1,668	14,017	58,000	0	A design for the proposed bridge and associated works in Pishiobury Park Sawbridgeworth has been agreed. Application forms are still with the EA awaiting approval. A programme of bridge repairs & remedial works are ongoing and where relevant are under discussion with other officers and the EA. A Feasibility Study/Surface Water Management Plan ( SWMP) for an area prone to flooding in Ware is being considered with planned start date in the new year.
75166	Replace Footbridge Library Car Park, Ware	G. Field	150,000			150,000	880	2,950	3,830	150,000	0	A further structural survey has been carried out and we are awaiting the consultants report in order to assess the work that will be required. A meeting has also been arranged with British Waterways, as approval for any works will need to be granted by them.
75157	Footbridge Over River Stort	M. Shrosbree		107,100		107,100			0	100,000	(7,100)	The sum needed to complete the construction phase could be from £40k to £100k depending on the outcome of contractual disputes with Birse which we will, hopefully, resolve this financial year.
72568	Asset Improvement Items - Infrastructure (North Drive reconstruct road & drainage)	M. Shrosbree		17,500		17,500			0	17,500	0	
72591	Castle Weir Micro Hydro Scheme	C. Cardoza	165,000		(165,000)	0			0	0	0	Subject to ongoing negotiations with the Environment Agency who have advised that the project may not proceed until summer 2012. Review of business case being prepared for the Executive. Project will slip to 2012.
<b>TOTAL</b>			<b>380,500</b>	<b>132,100</b>	<b>(165,000)</b>	<b>347,600</b>	<b>14,531</b>	<b>10,918</b>	<b>25,449</b>	<b>340,500</b>	<b>(7,100)</b>	

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## ESSENTIAL REFERENCE PAPER 'E1'

### SUMMARY OF PREVIOUSLY REPORTED VARIANCES ON THE REVENUE BUDGET

	Projected Outturn 31 March 2012 £'000		
1.1	April	212	Adverse
	May	223	Adverse
	June	42	Adverse
	July	62	Favourable
	August	114	Adverse
	September	25	Adverse
	October	248	Adverse
	<b>ITEM (in order of Corporate Priority)</b>		<b>MONTH(S) REPORTED</b>
	<b>Promoting prosperity and well being</b>		
1.2	LOCAL SUPPORT SERVICES GRANT The Department for Communities and Local Government announced on 22 March 2011 that East Herts Council is being awarded a Local Services Support Grant of £50k.		April
1.3	CONCESSIONARY FARES The costs associated with Concessionary Fares for 2010/11 are lower by £19k than anticipated when the accounts were closed and this will result in a favourable position in 2011/12.		May
1.4	HACKNEY CARRIAGE/PRIVATE HIRE SERVICE The general down turn in the economy is reflected in the demand for the Hackney Carriage/Private Hire service. As a consequence licence fees are anticipated to be adverse by £8k.		June
1.5	EMERGENCY PLANNING Issues around Travellers at Birch Green and the need to use Bailiffs over a weekend will result in the Emergency Planning budget being overspent. When the full implications are costed and after discussions have been taken place between the Director of neighbourhood		August

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
Services and the Portfolio Holder any further action that is required will be undertaken. To date a delegated decision was approved on 31 August 2011.	
<p>1.6 LOCAL SUPPORT SERVICES GRANT</p> <p>The Local Services Support grant of £50k was identified in April as a windfall sum. In fact this had been budgeted for under a different income heading shown as a contribution towards rent deposits to alleviate homelessness.</p>	September
<p>1.7 HOSTEL RENT</p> <p>The occupancy rate at Hillcrest Hostel is now consistently higher generating circa £40k more rental income.</p>	September
<b>Fit for purpose</b>	
<p>1.8 TURNOVER</p> <p>Salary budgets are constantly monitored and <b><u>Essential Reference Paper 'C'</u></b> shows a projected overspend of £607k. This is predicted to be a worse case scenario and should reduce as more budgeted savings begin to be delivered.</p>	April
<p>1.9 EFFICIENCY SAVINGS</p> <p>Efficiency savings planned to be made in 2011/12 within the Printing and Desk Top Publishing services have yet to be resolved and total £53k.</p>	April
<p>1.10 TURNOVER</p> <p>Salary budgets are constantly monitored and <b><u>Essential Reference Paper 'C'</u></b> shows a projected overspend of £612k. This is predicted to be a worse case scenario and should reduce as more budgeted savings begin to be delivered. However, any redundancy and new strain costs have not been accounted for here, as there is a specific reserve set up for these costs in the MTFP.</p>	May
<p>1.11 TURNOVER</p> <p>Salary budgets are constantly monitored and <b><u>Essential Reference Paper 'C'</u></b> shows a projected over spend of</p>	June

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
<p>£587k. This is predicted to be a worse case scenario and should reduce as more budgeted savings begin to be delivered.</p>	
<p>1.12 TURNOVER</p> <p>Salary budgets are constantly monitored and <b><u>essential Reference Paper 'C'</u></b> shows a projected overspend of £526k. This is predicted to be a worse case scenario and should reduce as more budgeted savings begin to be delivered.</p>	July
<p>1.13 HARTHAM</p> <p>The sale of land associated with the supermarket development at Hartham will generate a windfall sum of £50k.</p>	July
<p>1.14 OFFICE MOVES</p> <p>Costs associated with the office moves such as the disposal of redundant files, physical storage and moving staff temporarily during the refurbishment works is estimated to cost £21k.</p>	July
<p>1.15 INVESTMENT INCOME</p> <p>The movement and uncertainty in the financial markets has not made it conducive at this moment to invest further in structured deposits as per the original estimate. Therefore, investment income is anticipated to be £55k less than estimated.</p>	July
<p>1.16 TURNOVER</p> <p>Salary budgets are constantly monitored and <b><u>Essential Reference Paper 'C'</u></b> shows a projected over spend of £506k. Restructuring proposals are now underway to address the position.</p>	August
<p>1.17 INVESTMENT INCOME</p> <p>A report to Audit Committee on 21 September 2011 related that Investment Income will be less than estimated by circa £200k due to the economic climate.</p>	August
<p>1.18 TURNOVER</p> <p>Salary budgets are constantly monitored and <b><u>Essential</u></b></p>	September

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
<u>Reference Paper 'C'</u> shows a projected over spend of £542k.	
1.19 INSURANCE The re-tendering of the Insurance contract has resulted in a saving of £80k.	September
1.20 CORPORATE TRAINING There will be a saving of £25k on the Corporate Training budget.	September
1.21 IT LICENCES A review of the IT Licences budget has identified savings of £105k.	September
1.22 ASSET RECOVERY The Council is due circa £100k as a result of illegal asset recovery action regarding airport car parking.	September
1.23 TURNOVER Salary budgets are constantly monitored and <b>Essential Reference Paper 'C'</b> shows a projected overspend of £468k.	October
1.24 ENVIRONMENTAL POLLUTION Various savings totalling £10k have been identified across supplies and services due to changing circumstances within the Environmental Pollution cost centre.	October
1.25 HOUSING GRANTS The Housing Grants budget will overspend by £9k as only half a year's funding was provided in the original budget.	October
1.26 RENOVATION GRANTS Windfall sums of £20k have been received as a consequence of repayments of Renovation Grants previously awarded.	October
1.27 EMERGENCY PLANNING Costs associated with dealing with Travellers such as Bailiffs and Hertfordshire Constabulary fees are	October

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
<p>expected to over spend the Emergency Planning budget by £20k.</p>	
<p><b>Pride in East Herts</b></p>	
<p>1.28 CAR PARKS (PAY AND DISPLAY) A supplementary estimate was approved in 2010/11 to enable the car park pay and display machines to be altered to allow for a change in coinage.</p>	April
<p>1.29 CAR PARK COURT AND LEGAL FEES The Car Park's Court and Legal fees budgets will overspend by £10k due to a last minute 40% increase in debt registration fees imposed by the County Court.</p>	May
<p>1.30 CAR PARKS ADVERTISING The Car Park's advertising budget is anticipated to overspend by £15k due to the requirement to advertise new On-street Traffic Regulation Order for East Herts which is being prepared by Herts County Council. This was not advised at the point of preparing the 2011/12 budgets.</p>	May
<p>1.31 CCTV The Executive agreed in February 2011 that the subsidy towards the full cost of CCTV cameras in town centres be continued for 2011/12 only and that the issue be considered further as part of the Community Safety Review. The maximum income will be £52k which is £13k short to that stated in the Estimates.</p>	June
<p>1.32 RECYCLING MATERIALS HANDLING PROJECT The Recycling Materials Handling project to introduce sorting/bailing equipment has been delayed due to the new contract and this coupled with the volatility of material prices will result in an under spend of £40k.</p>	June
<p>1.33 WASTE CONTRACT BUDGETS There is an early warning that within various Waste Contract budgets there will be an under spend of approximately £125k in 2011/12 with a full year effect £136k resulting from implementing shared services with</p>	June

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
neighbouring authorities through the new waste contractor. A full report will be submitted later in the year.	
1.34 HERTFORD THEATRE The planned hydro electric plant located at the Hertford Theatre has been delayed with an adverse £11k effect.	July
1.35 BULKY WASTE INCOME Bulky waste income is currently under recovering by 25% due to falling demand for the service and could result in a £13k adverse position.	July
1.36 WASTE CONTRACT – TRANSITION COST There is an early indication that the costs of transition to the new waste contract have been lower than expected to date and an under spend of £100k is probable.	July
1.37 KERBSIDE DRY RECYCLING INCOME There is a possible £80k under recovery of income due to falling tonnage of materials collected regards kerbside dry recycling. This is a national trend associated with the economic downturn.	July
1.38 RECYCLING BANKS MAINTENANCE The recycling banks maintenance costs are reducing following the successful removal of glass, cans and plastic banks thus resulting in a £8k favourable position.	July
1.39 KERBSIDE DRY RECYCLING INCOME The situation regarding Kerbside dry recycling income is estimating a shortfall of £120k as opposed to £80k reported last month due to falling tonnage of materials collected. This is a national trend associated with the economic downturn. In the event that there is no improvement in the position by year end short fall in income will be met by a call on the earmarked reserve set up to meet volatility in this income stream.	August
1.40 TEXTILE BANK SCHEME There is a net adverse position of £6k estimated on the Textile Bank scheme which is based on the first full	August



ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
months trading.	
1.41 CAR PARK TICKET ADVERTISING Income of £2k will not be achieved through advertising on car park tickets as there is no market for the service.	August
1.42 CAR PARK RESIDENTS SCHEME Income of £5k from car park charges at Elm Road will not be achieved due to the delay of the Chantry Residents Scheme.	August
1.43 TRADE WASTE SERVICE The net favourable position on the Trade Waste service of £23k is primarily as a result of an under spend on the contract of £33k resulting from lower levels of business in the current economic climate. Partly offset by £10k less income again as a result of the economic climate.	August
1.44 TRAVELLER INCURSION Unplanned expenditure of £1k for security costs at Grange Paddocks to prevent Traveller incursion has been incurred.	August
1.45 PARKING ENFORCEMENT There will be a saving of circa £30k on the Parking Enforcement contract as a result of a re-tendering process.	September
1.46 KERBSIDE DRY RECYCLING The Kerbside Dry Recycling expenditure budget is anticipated to overspend by £15k due to increased transport costs for mixed cans and plastics.	September
1.47 TRADE WASTE SACKS Income from the sale of Trade Waste sacks is expected to be £3k less due to reduced business.	September
1.48 LEAF CLEARANCE The Medium Term Financial Plan put to Council in February made no provision for the autumn leaf clearance programme from 2011/12. This work is undertaken as part of the Waste Collection contract. At the Council Meeting in February which amended the	September

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
<p>MTFP there was a discrepancy between the cash sum requested and approved (£14k) to continue with leaf clearance for this year only and the level of work which many Members appear to have anticipated could be undertaken within the sum. To maintain leaf clearance at the same level as for 2010/11 which it is understood was Members expectations requires an additional £23,300 which is shown in the health check as an adverse variance.</p>	
<p>1.49 STREET CLEANSING</p> <p>There is currently an under spend on Street Cleansing due to shared services savings and lower costs of transition. However, there is also a possible under spend of £13k due to less ad-hoc work needed this year. This subject to weather conditions for the remainder of the year.</p>	October
<p><b>Shaping now, shaping the future</b></p>	
<p>1.50 NEW HOMES BONUS GRANT</p> <p>The DCLG announced the New Homes Bonus scheme. A sum of £415k has been awarded to East Herts Council. As yet, the MTFP makes no provision either for income from this source or how that income might be applied. The Local Development Panel will make proposals on the application of this funding for consideration by the Executive with recommendations to Council at its meeting on the 26 September 2011.</p>	April
<p>1.51 PLANNING DISCHARGE OF CONDITIONS</p> <p>Income from Planning Discharge of Conditions is predicted to be £12k favourable due to a greater level of developer activity than anticipated.</p>	June
<p>1.52 DEVELOPMENT CONTROL INCOME</p> <p>Development Control income has begun to fall against profile and as at the end of period five is £32k adverse. It is too early to predict an outturn.</p>	August
<p>1.53 DEVELOPMENT CONTROL</p> <p>Development Control income is falling and a shortfall of</p>	October

ITEM (in order of Corporate Priority)	MONTH(S) REPORTED
£75k is anticipated. The volume of work is being maintained, but only low value activity.	
1.54 PRE-APPLICATION INCOME Applicants are seeking advice for planning in greater numbers and as a consequence will generate an additional £8k of pre application income.	October
1.55 LOCAL DEVELOPMENT FRAMEWORK There will be an under spend on the Local Development Framework budget of £60k as the next major stage in the LDF preparation process will be in 2012/13. This sum will slip and be added to Reserves. Therefore, there will be a neutral effect on the outturn at year end.	October
1.56 PLANNING APPEALS Additional costs associated with the Bishop's Stortford schools planning appeal coupled with further Planning issues will add a further £81k to the expected expenditure.	October
<b>LEADING THE WAY, WORKING TOGETHER</b>	
1.57 MEMBERS ALLOWANCE A review of the budget for Members Allowance has been identified an under spend of circa £65k.	July
1.58 MEMBERS IT EXPENSES Following a review of IT support given to Members, approval of a virement of £18k is sought from the projected under spend on Member's Allowance to cover Member IT expenses.	August
1.59 AUDIT FEES External Audit fees are likely to be £25k less due to no longer having to pay the Audit Commission coupled with a rebate from them. Plus the standard audit fee from Grant Thornton is less than budgeted for.	October

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## Health check reconciliation (all figures £000's)

## ESSENTIAL REFERENCE PAPER 'E2'

	Year to date			Year end projection		
	Favourable	Adverse	Net	Favourable	Adverse	Net
<b>At 31 October 2011</b>	<b>931</b>	<b>-999</b>	<b>-68</b>	<b>1,147</b>	<b>-1,395</b>	<b>-248</b>
<b><u>Changes in respect of previously reported items</u></b>						
<b>In month favourable variances (y t d)</b>						
Car Parks legal fees	0	1	1	0	4	4
Car Parks advertising	0	0	0	0	10	10
CCTV Contributions	-4	-7	-11	0	4	4
Recycling Materials Handling	3	0	3	0	0	0
Hydro Electric Plant	-1	-6	-7	0	0	0
Discharge of conditions	3	0	3	0	0	0
Taxi Licensing	0	3	3	0	0	0
Hillcrest rental income	9	0	9	0	0	0
Corporate Training	4	0	4	0	0	0
IT Licences	0	35	35	0	0	0
Parking Enforcement Contract	3	0	3	-30	0	-30
Waste Contract	50	0	50	50	0	50
Legal Fees	144	0	144	15	0	15
New Homes Bonus Grant	208	0	208	0	0	0
Dev Control income	0	-18	-18	0	20	20
Dev Cont Pre App advice	2	0	2	0	0	0
Local Dev Framework	45	0	45	60	0	60
Audit Fees	20	0	20	0	0	0
Members Allowances	11	0	11	-2	0	-2
Environmental Pollution	42	0	42	2	0	2
Renovation Grants	4	0	4	0	0	0
Street Cleansing	17	0	17	0	0	0
<b>In month adverse variances (y t d)</b>						
Turnover	0	-13	-13	0	25	25
Print/Desk Top Publishing	0	-4	-4	0	0	0
Office Moves	0	-4	-4	0	0	0

Investment Income	0	-30	-30	0	0	0
Bulky waste Collection income	0	-2	-2	0	0	0
Kerbside Dry Recycling income	0	-14	-14	0	0	0
Recycling Banks Maintenance	1	0	1	0	-1	-1
Elm Road Car Park	0	0	0	0	0	0
Planning Appeals	0	-24	-24	0	0	0
Emergency Planning	0	-2	-2	0	0	0
Trade Waste	-1	0	-1	0	0	0
Kerbside Dry Recycling expenditure	0	2	2	0	0	0
Trade Waste Sacks income	0	0	0	0	1	1
Pay and Display Machines	0	0	0	0	1	1
Textile Banks	0	1	1	0	1	1

**Newly reported items/items no longer reported**

**Previously unreported variances at 31 October**

**Previously reported items no longer having out turn variance**

0

<b>At 30 November 2011</b>	<b>1,491</b>	<b>-1,081</b>	<b>410</b>	<b>1,242</b>	<b>-1,330</b>	<b>-88</b>
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<b>Month on month change</b>	560	-82	-478	95	65	160
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**less previously unreported variances**

Taxi Licensing (negative adjustment)	-3	3
Emergency Planning (negative adjustment)	-2	2
IT Licences (negative adjustment)	-35	35
Car Park Legal Fees (negative adjustment)	-1	1
CCTV Contributions (negative adjustment)	-4	4
Hydro Electric Plant (negative adjustment)	-1	1
Textile Banks (negative adjustment)	-1	1
Trade Waste (negative adjustment)	-1	1

**In month variation**

<b>608</b>	<b>-130</b>	<b>-478</b>
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**November**

<b>Fav</b>	<b>Adv Fav</b>	<b>Adv</b>		<b>Fav</b>	<b>Adv</b>
19	13	3	13	19	8
33	25	9	4	40	9
59	355	42	4	12	20
20	0	4	0	20	443
	35	2	30	50	53
50	42	4	11	80	55
29	220	35	7	25	325
144	22	144	2	105	16
101	5	3	14	115	6
7	7	1	1	40	5
26	6	3	2	125	9
200	11	50	18	200	11
4	168	1	24	8	11
3	5	1		13	155
116	1	17		207	6
415	5	208		17	2
20	21	3		8	5
17	3	2		88	1
90	77	45		45	1
43	60	11		25	28
95		20			2
					23
					55
					81
<b>1,491</b>	<b>1,081</b>	<b>608</b>	<b>130</b>	<b>1,242</b>	<b>1,330</b> Report
<b>1491</b>	<b>1081</b>	<b>608</b>	<b>130</b>	<b>1,242</b>	<b>1,330</b> Rec

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**Executive Actions for 2011/12**

Priority	Finance/ Performance	Performance Indicator	Recommendation	Executive Decision	Meeting	Status	Outcomes
	Finance	N/A	Executive supports £18,300 of the Wheeled Bin and Recycling capital budget is re-profiled from 2011/12 into 2010/11.	Executive approved £18,000 of the River and Watercourses capital budget be re-profiled from 2010/11 into 2011/12;	08-Mar-11	Resolved	To support all of the Council's corporate objectives.
	Finance	N/A	Executive supports £18,000 of the River and Watercourses capital budget is re-profiled from 2010/11 into 2011/12.	Executive approved £18,300 of the Wheeled Bin and Recycling capital budget be re-profiled from 2011/12 into 2010/11.	08-Mar-11	Resolved	To support all of the Council's corporate objectives.
	Performance	NI 15, NI 16 and NI 20	Executive notes that monthly outturn data only will be reported for the crime performance indicators as comparative data is no longer available.	Executive noted monthly outturn data only being reported for the crime performance indicators as comparative data is no longer available.	08-Mar-11	Resolved	Through close monitoring of performance the service has identified changes to improve performance monitoring.
	Finance	N/A	Executive approves the capital re-profiling, including the acquisition of Apton Road and Baldock Road car parks.	Executive approved the capital re-profiling, including the acquisition of Apton Road and Baldock Road car parks.	24-May-11	Resolved	To support all of the Council's corporate objectives.
	Finance	N/A	Executive request Council for a supplementary Capital estimate of £77.5k against the Council's Leisure Development Capital project.	Executive approved the supplementary Capital estimate of £77.5k against the Council's Leisure Development Capital project	05-Jul-11	Resolved	To support all of the Council's corporate objectives.
	Finance	N/A	Executive approve £18k from the Rye Street Car Park North refurbishment capital budget be vired to the Grange Paddocks Overspill refurbishment capital budget;	Executive agreed that £18k from the Rye Street Car Park North refurbishment capital budget be vired to the Grange Paddocks Overspill refurbishment capital budget	06-Sep-11	Resolved	To support all of the Council's corporate objectives.
	Finance	N/A	Executive supports a supplementary capital estimate of £30k for the Vantorts Play Scheme be approved, in accordance with Financial Regulations 4.62©	Executive approved a supplementary capital estimate of £30k for the Vantorts Play Scheme in accordance with Financial Regulations	06-Sep-11	Resolved	To support all of the Council's corporate objectives.
	Finance	N/A	Executive supports in accordance with Financial Regulations 4.5.5 £40k be vired from the Bircherley Green Multi Storey car park capital budget to the Gascoyne Way Multi Storey car park capital budget.	Executive supported in accordance with Financial Regulations 4.5.5 £40k be vired from the Bircherley Green Multi Storey car park capital budget to the Gascoyne Way Multi Storey car park capital budget.	11-Oct-11	Resolved	To support all of the Council's corporate objectives.
	Finance	N/A	Executive supports in accordance with Financial Regulations 4.5.5 £20k be vired from the IT Electronic Document Management Corporate capital budget to the Business Continuity capital budget.	Executive supported in accordance with Financial Regulations 4.5.5 £20k be vired from the IT Electronic Document Management Corporate capital budget to the Business Continuity capital budget.	11-Oct-11	Resolved	To support all of the Council's corporate objectives.

Priority	Finance/ Performance	Performance Indicator	Recommendation	Executive Decision	Meeting	Status	Outcomes
	Finance	N/A	Executive supports in accordance with Financial Regulations 4.5.5 £7,500 be vired from the IT Electronic Document Management Corporate capital budget to the IT Business Continuity capital budget.	Executive supported in accordance with Financial Regulations 4.5.5 £7,500 be vired from the IT Electronic Document Management Corporate capital budget to the IT Business Continuity capital budget.	11-Oct-11	Resolved	To support all of the Council's corporate objectives.
	Finance	N/A	Executive approves that £20k of the IT Hardware Funding capital budget is re-profiled from 2012/13 into 2011/12.	Executive approved that £20k of the IT Hardware Funding capital budget is re-profiled from 2012/13 into 2011/12.	11-Oct-11	Resolved	To support all of the Council's corporate objectives.
	Finance	N/A	Executive supports in accordance with Financial Regulations 4.5.5 £18K be vired from the Members Allowance revenue budget to the Members Expenses revenue budget.	Executive supported in accordance with Financial Regulations 4.5.5 £18K be vired from the Members Allowance revenue budget to the Members Expenses revenue budget.	11-Oct-11	Resolved	To support all of the Council's corporate objectives.
	Finance	N/A	Executive approves the Bourne, Ware Play Area Development Programme capital budget of £40k be re-profiled from 2011/12 into 2012/13.	Executive approved the Bourne, Ware Play Area Development Programme capital budget of £40k be re-profiled from 2011/12 into 2012/13.	08-Nov-11	Resolved	To support all of the Council's corporate objectives.
	Finance	N/A	Executive approves the Castle Weir Micro Hydro scheme capital budget of £165k be re-profiled from 2011/12 into 2012/13.	Executive approved the Castle Weir Micro Hydro scheme capital budget of £165k be re-profiled from 2011/12 into 2012/13.	08-Nov-11	Resolved	To support all of the Council's corporate objectives.
	Finance	N/A	Executive note the action taken to mitigate and control strategic risks during the period July to September 2011	Executive noted the action taken to mitigate and control strategic risks during the period July to September 2012	08-Nov-11	Resolved	To support all of the Council's corporate objectives.
	Finance	N/A	Executive to recommend to Council a supplementary capital estimate of £38,900 for the Voice Recognition telephony system in accordance with Financial Regulations 4.62(c)	Executive supported a supplementary capital estimate of £38,900 for the Voice Recognition telephony system be approved, in accordance with Financial Regulations 4.62c	06-Dec-11	Resolved	To support all of the Council's corporate objectives.
	Finance	N/A	Executive to recommend to Council a supplementary capital estimate of £44,100 for professional fees associated with the Wallfields refurbishment in accordance with Financial Regulations 4.62(c).	Executive supported a supplementary capital estimate of £44,100 for professional fees associated with the Wallfields refurbishment be approved, in accordance with Financial Regulations 4.62c	06-Dec-11	Resolved	To support all of the Council's corporate objectives.
	Finance	N/A	Executive to recommend to Council a supplementary capital estimate of £15,000 to replace the dosing equipment at Fanshawe Pool in accordance with Financial Regulations 4.62(c).	Executive supported a supplementary capital estimate of £15,000 to replace the dosing equipment at Fanshawe Pool be approved, in accordance with Financial Regulations 4.62c	06-Dec-11	Resolved	To support all of the Council's corporate objectives.